



Bursaries to conference interpreting students - academic year 2022-2023

Do you want to become a conference interpreter?

→If yes, you may be eligible for a study bursary from the Directorate General for Interpretation.

IF

1. you are a national of an EU Member State or of one of the candidate countries (Albania, The Republic of North Macedonia, Montenegro, Serbia or Turkey),
and
2. you already have a university degree or equivalent qualification, or are in the final year of a course leading to a university degree or equivalent qualification,

AND IF

1.
 - i) you have applied or intend to apply for a **full Master's/postgraduate course in conference interpreting** offered for the year **2022-2023** by a recognised university or university-level institution. For courses that last more than one year, *only final year students will be eligible*,
and
 - ii) you need to pay/have paid an **enrolment fee for academic year 2022-2023** (= final year of your Master's/Postgraduate course)
→*The enrolment fee can be a tuition fee and/or an administrative fee*
→*Please note that you are not eligible to apply if your Master's/postgraduate course is free of charge*
2.
 - i) you are **registered** with one of the following **active languages** in your course:
Bulgarian, Croatian, Czech, Danish, Dutch, English, French, German, Greek, Irish, Italian, Maltese, Portuguese, Slovak or Slovene,
OR
 - ii) you are **registered** with one of the following **active languages** in your course, **with a retour into English, French or German**: Estonian, Finnish, Hungarian, Latvian, Lithuanian, Polish, Romanian, Spanish or Swedish,

AND your **passive languages** and/or **retour language** are in line with the preferential profiles as published [here](#)

→If you have any **additional languages** which would bring your combination in line with 'the preferential profiles' these may also be taken into account if proof is provided that this language is at a sufficient level of proficiency to start interpretation practice, as tested (diploma or certificate) or confirmed by a qualified person/authority.

THEN you may apply for a study bursary from the Directorate General for Interpretation.

Applicants who follow or intend to follow a Master's/postgraduate course in conference interpreting at a University established in a country that is subject to EU restrictive measures, adopted under Article 29 of the Treaty on the European Union (TEU) or Article 215 of the Treaty on the Functioning of the EU (TFEU)[1], are not eligible.

Selection procedure

1. In granting study bursaries, preference will be given to applicants offering [a language combination which is most suited to DG Interpretation's current and foreseeable needs](#). **Selection will be based on the applicant's language combination and on the assessment of the potential of the candidate.**
2. Eligible application files will be considered by the **Bursaries Evaluation Committee**, which will meet around the end of October 2022. The Committee will submit a list of possible beneficiaries to the Authorising Officer for award decision.
→The award decision is final; however, questions can be sent to: scic-bursaries@ec.europa.eu
3. All applicants will be informed of the outcome of the selection before the end of November 2022 and short-listed applicants will receive a bursary offer.
→All communication will be sent by e-mail or through the application platform.
4. The **bursary** will amount to the equivalent of the **enrolment fee** (tuition and/or administrative fees) **for academic year 2022-2023**, with a **maximum amount of EUR 3 000**, and will consist of **one single payment**.
→If the enrolment fee is not paid in euro, the bursary amount will be calculated following the [currency exchange rate provided by InforEuro](#). The currency conversion rate of October 2022 will be taken into account.

^[1] Please note that the EU Official Journal contains the official list of entities subject to restrictive measures and, in case of conflict, it prevails over the list of the [EU Sanctions Map](#).

Please note that

1. a DG Interpretation bursary is intended as a contribution towards study expenses, but not necessarily to cover all costs. It can be combined with additional funds provided by the university, by the Member State or by other public or private bodies;
2. DG Interpretation bursary holders may only benefit from this scheme once and may not benefit at the same time from other bursaries, allowances, salaries or revenues paid directly or indirectly by the European Union (including the Erasmus programme);
3. EU-accredited interpreters (ACI) are not eligible to receive a bursary;
4. failing to attend the course on a regular basis, abandoning the course or dropping a language declared in the university information form as part of your language combination may make you liable to repay all or part of the bursary. The beneficiary is required to inform DG Interpretation of any change in language combination or if they abandon the course.
5. where the Master's/postgraduate course is of more than a one-year duration, **only final year students will be eligible**;
6. bursary beneficiaries commit themselves to applying for an inter-institutional accreditation test after completion of their Master's/postgraduate, and to sitting it if invited to do so by the EU Institutions.

How to apply for a bursary?

A [privacy statement](#) applies to the collection of personal information via this form. By clicking on the link to the application form, your personal data will be processed as described.

Deadline for submissions: Tuesday 20 September 2022, at 17h00 at the latest (*Brussels time*)

Complete [here](#) the inter-active application form 2022/2023 (compulsory!)¹ and **upload all the documents listed below:**

1. a copy of your passport or identity card (front and back);
2. a detailed CV, in French, German or English, listing all your qualifications. The use of the [‘europass’ template](#) is compulsory;
3. a short motivation letter (between 250 and 500 words), written in your A language
4. a scanned copy of the completed [university information form](#)²;
5. the form related to your [bank details](#), duly signed and dated (please read carefully the instructions given in the footnotes on the form);
6. the [legal entity](#) form, duly signed and dated (please read carefully the instructions given in the footnotes on the form), and
7. a copy of your last university degree.

The originals of the bank details form and the legal entity form should be kept by the applicant and sent to DG Interpretation upon request.

Please observe the deadline indicated. No application will be considered after this date.

DG Interpretation reserves the right to ask for complementary evidence related to any element of your application (e.g. copy of your university degree, proof of payment of enrolment fees (tuition and/or administrative fees, etc.), at any time, including after the award decision and for three years following the payment of the bursary.

¹ Please note that the application form is only available in English and French.

² If the entrance test of your master's/postgraduate in conference interpreting takes place after the submission deadline of 20 September 2022, you are not obliged to upload the university information form. Please note however that all other forms need to be completed and uploaded before the deadline, if not, your request will not be taken into account. After the entrance test (and on the condition that you passed it), the university will send the university information form (duly completed, dated and signed) to SCIC BURSARIES, after which we will upload it into your application file for you.

In order to protect EU financial interests, the Commission may also carry out checks and audits to determine that the beneficiary is complying with the obligations under the Bursary scheme.

The European Anti-Fraud Office (OLAF) has the same rights as the Commission, particularly the right of access to documents, for the purpose of checks and investigations.

Under Council Regulation (Euratom, EC) No 2185/96³ and Regulation (EU, Euratom) No 883/2013⁴ OLAF may also carry out on-the-spot checks and inspections in accordance with the procedures laid down by Union law for the protection of the financial interests of the Union against *fraud* and other *irregularities*. The European Court of Auditors and the European Public Prosecutor's Office established by Council Regulation (EU) 2017/1939 ('the EPPO') have the same rights as the Commission, particularly the right of access, for the purpose of checks, audits and investigations.

The beneficiary must provide any information, including information in electronic format, requested by the Commission or by any other outside body authorised by the Commission. Information and documents provided as part of checks or audits must be treated on a confidential basis.

Additional information on those checks and audits can be found in section 3 of the implementing decision of the bursaries programme.

The [DG Interpretation 2022 work programme](#) on financial support for training in conference interpreting and the [implementing decision](#) related to the study bursary programme may be consulted.

Questions and all correspondence relating to the bursaries scheme should be sent to:

DG Interpretation Bursaries co-ordinator

e-mail: scic-bursaries@ec.europa.eu

Please mention in every e-mail your full name.

Working for DG Interpretation

If you want to work as an interpreter for DG Interpretation, you will be required to pass an **inter-institutional accreditation test**.

Please note that receipt of a bursary does *not* confer an automatic right to be invited to sit a test.

Further information about these tests may be found on the following website: http://europa.eu/interpretation/accreditation_en.htm

³ Council Regulation (Euratom, EC) No 2185/96 of 11 November 1996 concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities' financial interests against fraud and other irregularities.

⁴ Regulation (EU, Euratom) No 883/2013 of the European Parliament and of the Council of 11 September 2013 concerning investigations conducted by the European Anti-Fraud Office (OLAF).